Sammamish School Pool

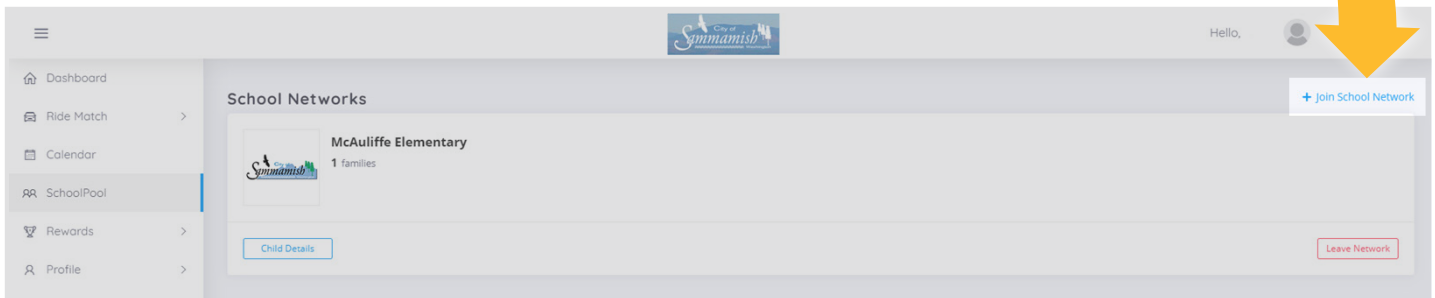## iCARPOOL STEP-BY-STEP

1 **GO TO** sammpool.icarpool.com in your web browser. Type in your email and password to log into the site.
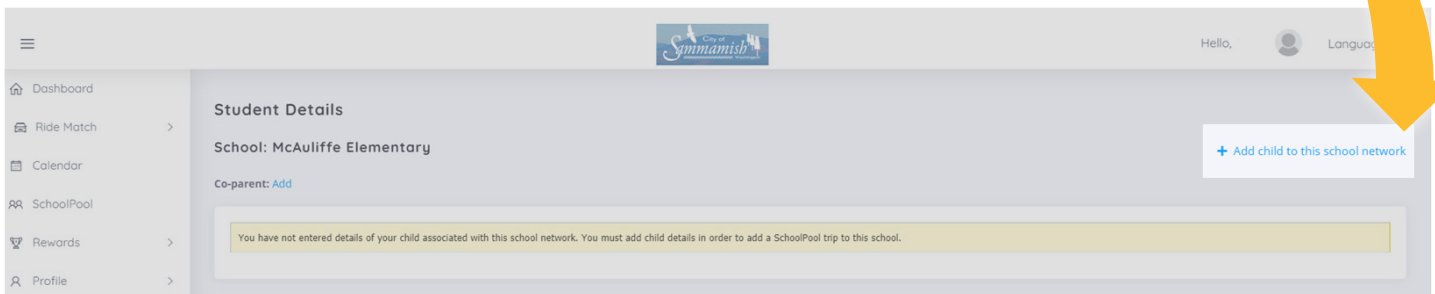
2 **ACCESS** Your child's SchoolPool page:
- Click **"SchoolPool"** on the left menu bar
- Click **"Join School Network"** on the right to find your school.
- Enter the **Network Association Details** specific to your school

3 **ADD YOUR CHILD DETAILS!** If your have not entered your child details, you must in order to find matches.

Enter your child's name, and grade by clicking the blue plus sign that says **"Add child to this school network"** on the right
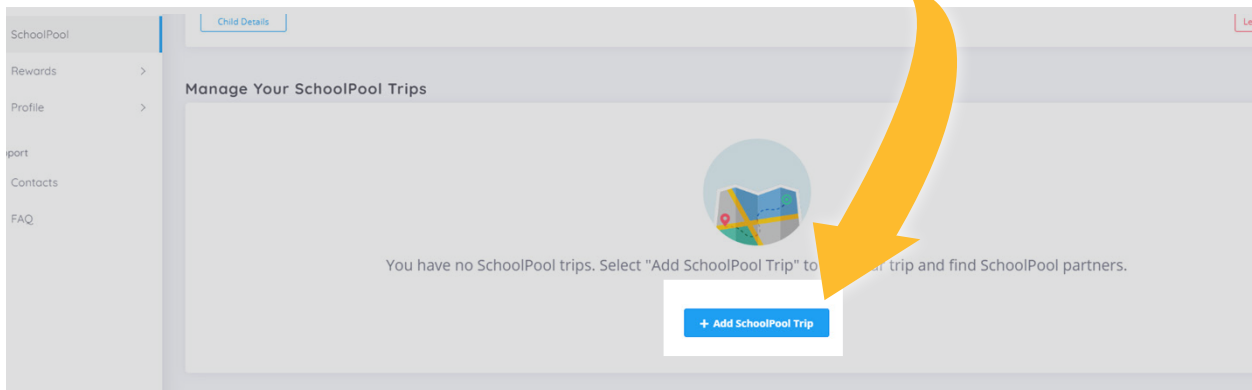

OVER

King County METRO
Moving forward together

City of Sammamish Washington

iCARPOOL
STEP-BY-STEP, CONTINUED

4 **FIND YOUR MATCHES!**
Click **"Add SchoolPool Trip"** to enter your trip details.

Submit your trip details to see families walking or driving along your same route.

5 **CONTACT** other parents to discuss arrangements to travel together to school

Click **"Show Details"** to see a parent's email or phone number (if provided) or click **"Send Message"** to send a message to a parent through the SchoolPool website.